

## **PREAMBLE**

### **Organization and Governance for Shared Ministry**

Emmanuel Episcopal Church, Greenwood, Virginia (the "Parish") adopts these Bylaws to govern its affairs as a religious organization organized in the State of Virginia. The Parish will conform its conduct to the requirements of the Constitution and Canons of the Protestant Episcopal Church in the Diocese of Virginia (the "Diocese") and the General Convention of the Protestant Episcopal Church in the United States of America (the "Church").

The Parish shall be organized and governed in accordance with these Bylaws and as they may subsequently be amended.

## **ARTICLE I**

### **Authority Acknowledged**

The Parish accedes to the doctrine, discipline and worship of the Church and the Diocese and acknowledges their authority.

## **ARTICLE II**

### **The Congregation**

#### **Section 1- Members**

The members of the Parish shall consist of all persons who have been baptized, whether in The Episcopal Church or in any other Christian Church which believes in the Holy Trinity, whose baptism is recorded in The Episcopal Church and who are registered as members of the Parish. Adult members of the Parish are 16 years of age and older. (1)

All members of the Parish who have received Holy Communion at least three times during the preceding year are Communicants. All Communicants of the Parish, who for the previous year have been faithful in corporate worship, unless for good cause prevented, and have been faithful in working, praying and giving for the spread of the Kingdom of God, are to be considered Communicants in Good Standing.

## **Section 2 - Meetings**

The Annual Meeting of the Members of the Parish shall be held each year at a time and place fixed by the Vestry no later than the end of February. (2) Special meetings of the Congregation may be called by the Vestry, or, if they decline to do so, may be called by ten qualified voters of the Congregation after at least three days' notice of the time, place and object of the meeting have been given to the Rector, Vestry members and the Congregation. (3)

At all meetings of the Congregation, the Rector shall preside, except that at the request of the Rector, or if the Parish is without a Rector, the meeting shall be presided over by one of the Wardens or, in their absence, by a Vestry member elected by the Vestry (4).

## **Section 3 - Notice of Congregational Meetings**

At least fourteen days' notice of the time and place of each Annual Meeting and at least three days' notice of the time and place of any special meeting of the Congregation shall be given by written notice to each member (or to each family unit including such member) of the Parish. (5)

## **Section 4 - Quorum**

At all meetings of the Congregation, a quorum shall consist of qualified voters equal in number to at least ten percent of the number of Communicants qualified to vote reported for the previous year.

## **Section 5 - Voting**

All Adult Communicants in Good Standing (as defined in General Convention Canon I.17) who are registered as members of the Parish shall be entitled to one vote in all annual and special meetings of the Congregation. Voting in the election of Vestry members shall be by ballot and voting in the determination of all other matters shall be by hand or voice vote unless otherwise provided by the meeting. All votes shall be cast in person and, except as otherwise provided in these Articles, the majority of the votes cast shall be necessary for the determination of any matter.

## ARTICLE III

### The Vestry

#### Section 1 - General Duties

The Vestry together with the Rector shall have the care and control of the local business of the Parish and shall be mutually responsible for the leadership of the Parish. (6) The Vestry shall have the following duties:

- a. Call the Rector with the advice of the Bishop and in compliance with General Convention Canon III.9.3(a); (7)
- b. Cooperate with the Rector in promoting the spiritual welfare of his cure and assist him in his duties as defined in General Convention Canon III.9.5; (8)
- c. Support the programs of the Church through a commitment to service and biblically-based standard of proportional giving, encourage the members of the Congregation to support the programs of the Church and to give generously towards the support of those programs; and extend a hearty welcome to newly baptized, confirmed, received, or transferred members of the Congregation; (9)
- d. See that the Rector is properly supported, that the Rector's salary is paid in full and with regularity; annually review the compensation of its Rector in keeping with the published guidelines of the Diocese; and make all necessary provision for Church music, with the advice and consent of the Rector, and subject to the Rector's control; (10)
- e. Advise the Diocese by November 30th of the percentage of its annual disposable income that will be shared with the Diocese in support of Diocese Programs and remit the resultant sum to the Treasurer of the Diocese in regular monthly installments. It shall be the joint duty of the Rector and the Vestry to submit to the Bishop by first of February of each year a parochial report for the year ending December 31st preceding, which report shall be submitted in duplicate on the form prepared by the Executive Council; (11)
- f. Transact all temporal business of the Parish, e.g.: provide for the appointment of Trustees pursuant to the laws of the Commonwealth of Virginia to hold title to the property of the Parish; make and execute all contracts of erecting, furnishing, and preserving the Parish edifice and other property; regulate the use of any graveyard; establish a Finance Committee as required by Diocesan Canon 25; and observe Diocesan Canon 13, Business Methods in Church Affairs; (12)

- g. Elect representatives to the Regional Council and Council of the Diocese in the number provided by Canon; (13)
- h. Elect a Senior and a Junior Warden, a Register and a Treasurer, who shall continue in office until their successors are elected and qualified. The Wardens shall be members of the Vestry. (14)
- i. May adopt bylaws not inconsistent with Diocesan or General Convention Canons.(15)
- j. In case of a vacancy in the Vestry, the remaining members may elect a qualified member of the Congregation to fill the vacancy until the next annual Congregational meeting, at which time such vacancy shall be filled.(16)
- k. Encourage the members of the Congregation to support the programs of the Parish and to give generously toward the support of those programs;
- l. Provide guidance to the Finance Committee, and approve an annual budget drafted by the Finance Committee;
- m. Annually cause to be audited the accounts of its Treasurer and all other custodians of funds or securities. Such audit will be in compliance with Canon 13, Section 1 and with such instructions as may be promulgated by the Diocesan Finance Committee. The audit shall include all accounts which exceed five hundred dollars at any one time during the fiscal year. (17)

## **Section 2 – Number, Term and Qualification**

The Vestry shall consist of twelve persons. Commencing with Vestry elections held in 2014, all Vestry terms will be for a period of three years with the term of one class to expire each year. In 2014 and 2015 three new Vestry members shall be elected for a three-year term. Beginning in 2016 and thereafter, four new Vestry members shall be elected for a three-year term. No person shall be eligible for reelection to the Vestry until one year shall have expired since such person last served, unless such person was elected to fill a vacancy and served less than one and one-half years, in which event such person shall be eligible for immediate reelection. Only lay persons who are confirmed Adult Communicants in Good Standing of the Parish shall be eligible for election as Vestry members. (18) Every Vestry member shall qualify by subscribing to the declaration and promise set forth in Section 8 of Diocesan Canon 11. Vestry members shall continue to serve until their successors are elected and have qualified.

### **Section 3 – Vacancy**

In case of a vacancy in the Vestry, the remaining members may elect a qualified member of the Congregation to fill the vacancy until the next Annual Meeting of the Congregation, at which time such vacancy shall be filled by the Congregation. A person elected by the Congregation to fill a vacancy shall serve for the remaining portion of the term of the person being replaced.

Vestry members are expected to attend regularly scheduled meetings. If a member is unable to attend for any reason, he or she will inform both the Rector and the Senior Warden in advance of the meeting. The Rector and the Senior Warden will meet with any Vestry member who has three unexcused absences in any calendar year to determine whether it is in the best interest of the Parish and the Vestry member for that member to continue serving on the Vestry. In addition, the Canons stipulate that the following actions by any Vestry member may be deemed to create a vacancy which shall be declared by resolution of the Vestry.

- a). failure to qualify within sixty days of election; or
- b). failure to continue as a Communicant in Good Standing; or
- c). neglect of faithful and diligent performance of the duties of Vestry members as enumerated in the Canons or by the By-laws of the Parish.

### **Section 4 – Election**

The election of Vestry members shall be held annually at the Annual Meeting of the Parish. At such time the Vestry nominees shall be presented for election to the Vestry to fill each vacancy which may exist. Other nominations may be made from the floor and are encouraged; provided, however, any person who nominated a person from the Floor shall be a Communicant in Good Standing and shall state that the person so nominated has agreed to serve on the Vestry.

The Vestry shall appoint three persons to act as judges at the Annual Meeting. (19) These persons will count the votes and report them to the Rector.

The Rules of Order for elections where more persons are nominated that are to be elected stand as follows: Full Vestry terms shall be filled first by candidates with the highest number of votes. Unexpired Vestry terms shall be filled by the candidates having the next highest number of votes. In case of ties, successive ballots shall be cast.

## **Section 5 – Vestry Meetings**

A regular meeting of the Vestry shall be held in each month of the year at such time and place as may be fixed by the Rector. (20) Two summer meetings may be combined to one meeting. A meeting may be cancelled by a majority vote of the Vestry, provided that at least one regular meeting of the Vestry shall be held each calendar quarter. (21) The first regularly scheduled meeting following the Annual Meeting shall be the Organizational Meeting of the Vestry at which time the officers of the Parish and delegates to the Council of the Diocese and to the Council of Region 15 shall be elected and/or appointed.

a). The Rector shall preside at all meetings of the Vestry. In the absence of the Rector, or at his request if present, the Rector may ask the Vestry to elect a substitute presiding officer, in which case the Rector shall continue to have a voice and a vote. If the Parish is without a Rector, one of the Wardens shall preside over meetings, or in their absence, a Vestry member selected by the Vestry shall preside. (22)

b). Special meetings of the Vestry shall be called by the Rector, but in case the Rector fails to call a meeting when requested to do so by two Vestry members, such Vestry members may call a meeting, giving at least three days' notice of the time and place to the Rector and to each Vestry member. A majority of the members of the Vestry shall constitute a quorum. (23)

c). Only the Rector and the elected members of Vestry shall vote on matters brought before the Vestry.

## **ARTICLE IV**

### **Committees**

#### **Section 1 – Establishment of Committees and Constitution of Membership**

The Parish's committees are formed for the purpose of involving as many parishioners as possible in the leading, planning and execution of the Parish's temporal affairs and to support the spiritual work of the Rector. Committee members support and enable the ministry of the Parish with their time, abilities and stewardship and lead others in the Parish in the exercise of their individual ministries. Committees shall follow canonical guidance issued by the General Convention and the Diocese of Virginia. Committees and respective chairs work with the Rector and his/her designated Vestry liaison.

a). There shall be the following committees of the Parish; Finance (comprised of no less than the Senior Warden, Treasurer, clergy and Registrar) and Executive

(comprised of Wardens and clergy) In addition, the Vestry shall have the authority to create and disband committees from time to time as deemed appropriate.

b). Except as otherwise provided herein, the membership of all committees shall be open to all Members of the Congregation. The chair of each committee shall be a Member of the Congregation in Good Standing nominated jointly by the Rector and the Vestry. The Vestry shall affirm all committee chair nominees.

c). Each committee shall meet as determined by its Chair. A member of the Vestry will be a member (liaison) of each committee and report to the Rector and Vestry monthly. Committees are encouraged to maintain minutes of each committee meeting.

d). The Rector or the Rector's designee shall provide staff support to all committees as may be appropriate.

## **Section 2 - Finance Committee**

The Finance Committee shall be composed of all members of the Clergy, the Senior Warden, the Treasurer, the Register and such other members as are appointed and confirmed by the Vestry. The Finance Committee oversees the planning and operation of the annual budget of the Parish. It coordinates the development of the annual budget proposal to Vestry, reviews reports from the Treasurer regarding income and expenditures, reviews the audit of Parish finances, and makes recommendations to the Vestry regarding financial matters including budgeted operating funds for the Parish, for the cemetery and for special projects. The members of the Finance Committee serve as consultants and advisors to those responsible for providing and expending all financial resources of the Parish. The Finance Committee is responsible for reviewing the adequacy and appropriateness of insurance coverage for the Parish property (buildings, grounds, furnishings and equipment), liability and fire; and the group life and medical, disability, workers' compensation and retirement plan coverage for the Rector and Parish staff, and is responsible for nominating, for vestry approval, persons who will be approved to act as counters of money.

## **Section 3 - Executive Committee**

The Executive Committee shall be composed of all members of the Clergy, the Senior Warden and the Junior Warden. The Executive Committee assists the Rector in planning Vestry meetings and addressing emergency situations between Vestry meetings. The executive Committee shall meet at such time and place as it may determine or upon the call of the Rector. The Rector, or the Senior Warden in the Rector's absence, shall preside at all meetings of the

Executive Committee. The Executive Committee may not exercise the authority of the Vestry, but shall be available to the Rector for advice and discussion of issues affecting the Parish.

#### **Section 4 - Ad Hoc Committees**

The Rector together with the Vestry may establish and appoint Committees to advise or act upon specific matters. The Vestry shall be informed whenever an Ad Hoc Committee is created and advised of its membership and its work. Such Ad Hoc Committee shall be disbanded when the purpose for which it was created is fulfilled or sooner by action of the Vestry.

### **ARTICLE V**

#### **The Rector**

##### **Section 1 - Election**

The Rector of the Parish shall be elected by the Vestry with the advice of the Bishop and in compliance with General Convention Canon III.9.3(a).

##### **Section 2 - Authority and Duties**

Title III. Canon 9, Section 5 of the General Convention Constitution and Canons provide that the Rector shall have the following duties:

- a. Have full authority and responsibility for the conduct of the worship and the spiritual jurisdiction of the Parish, subject to the Rubrics of the Book of Common Prayer, the General Convention and the Diocesan Constitution and Canons, and the counsel of the Bishop; (24)
- b. Shall at all times be entitled to the use and control of the Church and Parish buildings and furnishings, and access to all records and registers maintained by or on behalf of the Congregation; (25)
- c. Ensure all persons in their charge receive instruction in the Holy Scriptures; in Catechism; in the doctrine, discipline, and worship of this Church, and in the exercise of their ministry as baptized persons; (26)
- d. Ensure that all persons in their charge are instructed concerning Christian stewardship, including;
  - i. reverence for the creation and the right use of God's gifts;

- ii. generous and consistent offering of time, talent and treasure for the mission and ministry of the Church at home and abroad;
  - iii. the biblical standard of the tithe for financial stewardship; and
- e. Ensure that persons be prepared for Baptism, Confirmation, Reception and Reaffirmation; (27)
- f. Announce visits from the Bishop to the Congregation and with the Wardens and the Vestry provide the Bishop with the Parish Register and give information as to the state of the Congregation, spiritual and temporal, in such categories as the Bishop shall have previously requested in writing; (28)
- g. Share communications from the House of Bishops with the Congregation; (29)
- h. Record all Baptisms, Marriages, Confirmations and Burials in the Congregation register; (30)
- i. Provide the Bishop with the report required by General Convention Canon 1.6.1 for the year ending the thirty-first day of December preceding. The report will reach the Bishop on or before the first day of March of each year. (31)
- j. With the assistance of the Wardens, and as delegated by the Vestry, the Rector shall be in charge of the day-to-day administration of the affairs of the Parish.

### **Section 3 - Employment Practices**

The Rector has the lead to conduct all employment practices, such as hiring, promotion and termination, after consultation with, and approval of the Wardens and/or Vestry.

The Rector shall evaluate each employee's performance and provide a formal performance evaluation annually.

### **Section 4 - Vacancy**

In the event the Rector retires, dies, resigns, or becomes incapable of further service, the Senior Warden shall so notify the Diocesan Bishop that the Parish is vacant and arrange with the Bishop for someone to conduct service in the interim before a new Rector is elected. The Vestry shall take such action (such as the formation of a Rector Search Committee) to fill the vacancy and to select and elect a successor as may be prescribed by the Diocesan Bishop and the Canons.

## **Section 5 – Associated Clergy**

There may be one or more Associated Clergy (retired) proposed by the Rector and confirmed by the Vestry. Such individuals bring a wealth of experience and provide assistance to the Congregation and the Rector through their service, counsel and friendship.

A Priest serving as an assistant in a Parish, by whatever title designated, shall be selected by the Rector, and when required by the Canons of the Diocese, subject to the approval of the Vestry, and shall serve under the authority and direction of the Rector. Before the selection of an assistant the name of the Priest proposed for selection shall be made known to the Bishop (32 ).

## **ARTICLE VI**

### **Officers**

#### **Section 1 – Officers, Election and Term of Office**

The Officers of the Parish shall be a Senior Warden, a Junior Warden, a Register, a Treasurer and such other assistants as the Vestry may deem appropriate. The Vestry shall elect the Officers at its Organizational Meeting. The Wardens must be chosen from among the members of the Vestry. The Officers other than the Treasurer shall serve for a term of one year or until their successors are duly elected and qualified. (33) The Vestry may fill a vacancy at any time, and any person so elected shall serve out the remaining terms of the office. The Treasurer and the Register need not be members of the Vestry.

#### **Section 2 – Wardens**

The Wardens, together with the Rector, shall provide the central leadership for the day-to-day administration of the affairs of the Parish with the assistance of other members of the Vestry and the Congregation. The Wardens shall have the following duties:

- a. To oversee the operation and maintenance of Parish property;
- b. To see that the parish is duly prepared for every occasion of public worship, attend to the accommodation of the Congregation with seats, and maintain order and decorum at the time of public worship;
- c. To oversee the collections of the offerings of the people;

- d. To provide out of Parish funds, under the direction of the Vestry, a sufficient supply of vestments and books to be used in public worship and also the elements for each celebration of the Holy Eucharist;
- e. To see that the sexton and other employees properly discharge their duties; and
- f. To possess a copy of the current General Convention and Diocesan Constitution and Canons for the information and guidance of the Rector, the Vestry and the Congregation. (34)

### **Section 3 - Register**

The Register shall be in charge of all records of the Parish except the Parish Register, which is the responsibility of the Rector, shall keep correct entries of all proceedings of the Vestry in a book especially provided for that purpose, and shall deliver the records and minute books to the Rector or the Wardens upon the expiration of their term of office. In the absence of the Register the Vestry shall appoint an Assistant Register to assume his/her duties. (35) The Register shall have seat and voice but no vote on matters brought before the Vestry.

### **Section 4 - Treasurer**

The Treasurer shall have oversight responsibility of all funds, except for offerings of the people and of the Endowment Fund, and shall disburse the same under the direction of the Vestry, shall maintain accounts in accordance with the canonical requirements for the conduct of business in Parish affairs, and shall render such reports to the Vestry and Diocesan Council as may be required. At the conclusion of the Treasurer's term of office, all books and papers pertaining to the office of the Treasurer shall be delivered to the Wardens. (36) The Treasurer shall be bonded in such sum and with such surety as the Vestry may from time to time determine. (37)

The Vestry shall annually cause to be audited the accounts of its Treasurer and all other custodians of funds or securities. Such audit will be in compliance with Canon 13, Section 1 with such instructions as may be promulgated by the Diocesan Finance Committee. The audit shall include all accounts which exceed five hundred dollars at any one time during the fiscal year. (38)

The Treasurer shall have seat and voice but no vote on matters brought before the Vestry.

## ARTICLE VII

### Trustees for the Parish

#### **Section 1 - Number, Term and Qualification**

The Vestry shall appoint three persons to serve as Trustees for the purpose of holding legal title to the real and personal property of the Parish. The Trustees, who shall serve until their death, resignation, removal or incapacity, shall merely hold legal title and shall have no power over the management, control and acquisition of such property. Such Trustees shall be Communicants in Good Standing, twenty-one years of age or over, but need not be members of the Vestry. (39)

#### **Section 2 - Election and Appointment**

The Trustees and their successors shall be elected by the Vestry, and approved by the Congregation, following which the Senior Warden may petition the appropriate court of the County of Albemarle for the appointment by the court of such Trustees for the purposes of and pursuant to the statutes of the Commonwealth of Virginia.

## ARTICLE VIII

### Endowment Board

#### **Section 1 - Formation**

The Emmanuel Endowment Board (hereinafter referred to as the "Board") was created by Vestry resolution in 1975 as a vehicle for holding and investing memorial endowments honoring deceased congregational members and friends. The Endowment Board shall have the sole authority to approve disbursements from the Endowment Fund. Up to 5% of the market value of the Endowment may be withdrawn annually by the Endowment Board for Christian outreach. No funds in excess of that annual disbursement shall ever be used for operating and recurring Parish expenses except for special projects and in emergencies and with the concurrence of nine members of the incumbent Vestry attested in writing, as provided when the Endowment was set up. Interest-free repayment of any such extraordinary distribution may be required by unanimous vote of the Endowment Board and with the concurrence of 9 members of the incumbent Vestry attested in writing.

## **Section 2 – Number, Term and Qualification of Endowment Board Members**

The Board shall be composed of all Clergy, the Senior Warden, four Board members who are elected by the Vestry, and a Secretary. The Board members and Secretary may, but are not required to be, the same individuals as the Parish Trustees and need not be members of the Vestry. A Board member must be a Communicant in Good Standing and twenty-one years of age or older. Board members are appointed for an initial term of eight years and may be reappointed for one additional term of eight years. The terms of the Board members will be staggered, and the specific terms as assigned to specific Board members will be noted in the minutes of the Endowment Board meetings. Following the election of the four Board members by the Vestry, the Board shall elect a Board Chair who shall be approved by the Vestry and serve in that capacity for an initial term of four years and may serve for one additional four year term. The Board Chair will appoint the Secretary who may serve until he or she resigns or is otherwise incapable of serving.

## **Section 3 – Vacancy**

Whenever a vacancy occurs in the Board by reason of death, disability or resignation of a Board member, the Vestry shall elect a new Board member to fill the unexpired term.

## **Section 4 – Vestry Oversight**

The Endowment Board will create a mission statement and such policies and procedures that will enable it to carry out its support of charitable outreach activities. This mission statement and the policies and procedures will be presented to and affirmed by the Vestry as developed and amended from time to time, and shall be reviewed by the Vestry on an annual basis. The Vestry shall have the responsibility to review the disbursements of funds as recommended by the Board, and shall receive a copy of the Board’s financial statement of account on at least an annual basis.

# **ARTICLE IX**

## **Parish Delegates**

### **Section 1 – Number and Qualification of Delegates**

The Parish shall be represented at each meeting of the Council of the Diocese and on the Council of Region by its Rector and by one lay delegate, or alternate, for each three hundred confirmed Communicants in Good Standing, or major

fraction thereof. Lay delegates and alternates must be confirmed Adult Communicants in Good Standing of the Parish but need not be members of the Vestry. (40)

## **Section 2 – Election and Term**

The Vestry shall elect lay delegates and alternates to the Council of the Diocese and to the Council of Region 15 not later than April first of each year. The Vestry shall fill vacancies as they may exist and such nominees will serve for the remainder of the term of the person being replaced. (41)

## **ARTICLE X**

### **Subordinate Parish Documents**

Preexisting manuals, guidelines and/or policies are subordinate to these bylaws and may be revised accordingly as to be compliant with Diocesan Canons, these bylaws and federal and state statutes as required.

## **ARTICLE XI**

### **Amendments**

These Bylaws may be altered, amended or repealed by simple majority vote of all of the members of the Vestry present; provided, however, that the proposed change shall have been emailed, mailed by first class mail or hand delivered to all of the members of the Vestry not less than five days prior to the day upon which the vote is to be taken upon such change. Any amendments adopted by the Vestry shall be submitted to the Congregation for approval.

These Articles may be repealed or changed and new Articles made, by members of the Congregation by resolution adopted by simple majority of all the members of the Parish present and entitled to vote who may prescribe by like vote that any Article made by them shall not be altered or amended, or repealed by the Vestry.

Any change proposed to be made by the Congregation shall be mailed by first class mail to each member of the Congregation not less than fourteen days prior to the day upon which the vote is to be taken upon such change. No Article or amendment shall be adopted by the Vestry or the Congregation which is contrary to the General Convention Constitution and the Canons or the Diocesan Constitution and Canons. Any notice given pursuant to this Article by mail shall be deemed to have been given upon the deposit thereof in the United States mail.

**Footnotes:**

1. The definitions in Article II Section I conform to the General Convention Canons, which specify 16 as the age of majority for Church membership and participation. See Episcopal Church General Convention Canons and Constitution I.17.1(a) and (b).
2. Diocese Canon 11, Section 3
3. Diocese Canon 11, Section 13
4. Diocese Canon 11, Section 3
5. Diocese Canon 11, Section 13
6. Diocese Canon 11, Section 12
7. Diocese Canon 12, Section 1
8. Diocese Canon 12, Section 2
9. Diocese Canon 12, Section 3
10. Diocese Canon 12, Section 4
11. Diocese Canon 12, Section 5
12. Diocese Canon 12, Section 6
13. Diocese Canon 10, Section 4
14. Diocese Canon 11, Section 9
15. Diocese Canon 11, Section 10
16. Diocese Canon 11, Section 11
17. Diocese Canon 13, Section 4
18. Diocese Canon 11, Section 4; General Convention Canon I.17
19. Diocese Canon 11, Section 6
20. Diocese Canon 11, Section 10
21. Diocese Canon 11, Section 12
22. Diocese Canon 11, Section 10
23. Diocese Canon 11, Section 10
24. General Convention Canon Title III.9.5(a)(1)
25. General Convention Canon Title III.9.5(a)(2)
26. General Convention Canon Title III.9.5(b)(1)
27. General Convention Canon Title III.9.5(b)(3&4)

28. General Convention Canon Title III.9.5(b)(5)
29. General Convention Canon Title III.9.5(b)(7)
30. General Convention Canon Title III.9.5(c)(1)
31. Diocese Canon 16, Section 2
32. General Convention Canon III.9.3(c)
33. Diocese Canon 11, Section 9
34. Diocese Canon 12, Section 7
35. Diocese Canon 12, Section 8
36. Diocese Canon 12, Section 9
37. Diocese Canon 13, Section 3
38. Diocese Canon 13, Section 4
39. Diocese Canon 15, Section 1-3
40. Diocese Canon 2, Section 4
41. Diocese Canon 2, Section 4